



# COACHING SETUP AND VERIFICATION

All coaches for the 20/21 soccer season will need to create new accounts and go through all the steps below.

There are a few things that the Wyoming Soccer Association requires of each coach to even begin practices so time is of the essence to get these steps completed. Background checks can take up to a week to clear so we hope that you'll get started on that step as soon as

possible.

**NOTE: See notice on SafeSport below if you have done this recently.**

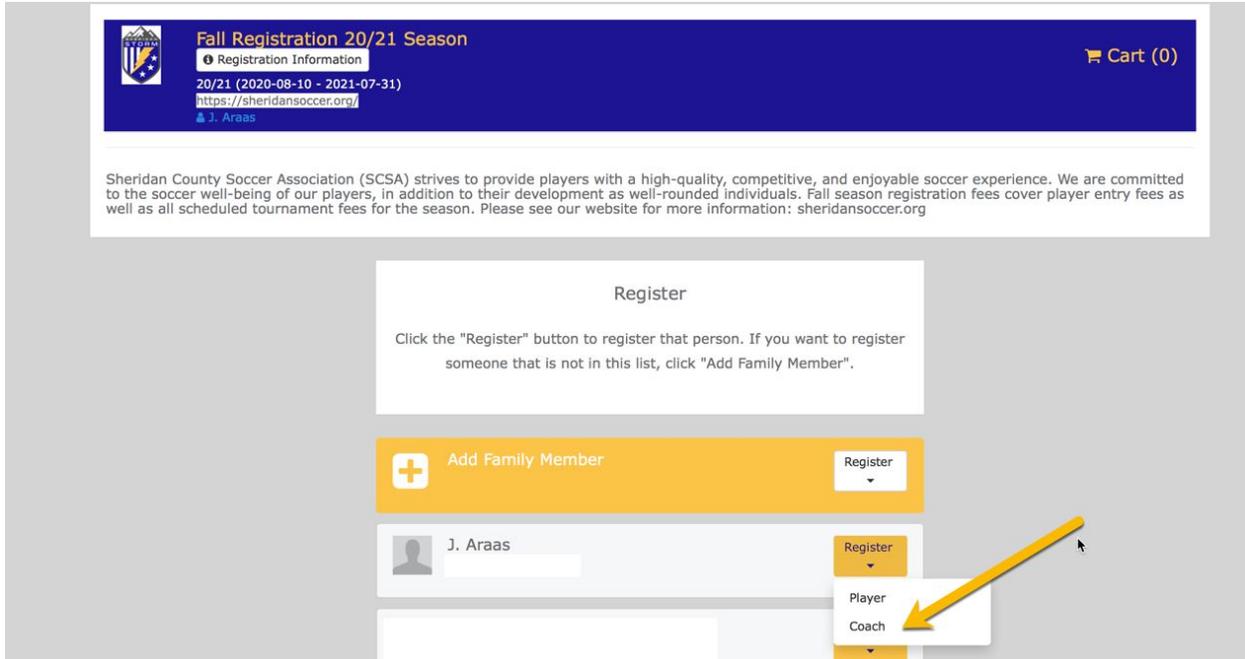
## STEP 1: SIGN UP FOR THE CURRENT SEASON VIA THE LINK ON OUR WEBSITE

Fall Registration 20/21 Season  
Registration Information  
20/21 (2020-08-10 - 2021-07-31)  
<https://sheridansoccer.org/>

Sheridan County Soccer Association (SCSA) strives to provide players with a high-quality, competitive, and enjoyable soccer experience. We are committed to the soccer well-being of our players, in addition to their development as well-rounded individuals. Fall season registration fees cover player entry fees as well as all scheduled tournament fees for the season. Please see our website for more information: [sheridansoccer.org](https://sheridansoccer.org)

Log In  
Forgot Password?  
Don't have an account? [CREATE AN ACCOUNT](#)

1. If you don't have an account yet click on create account and follow through that process.
2. Once you've created your account and logged in the screen will look like this:



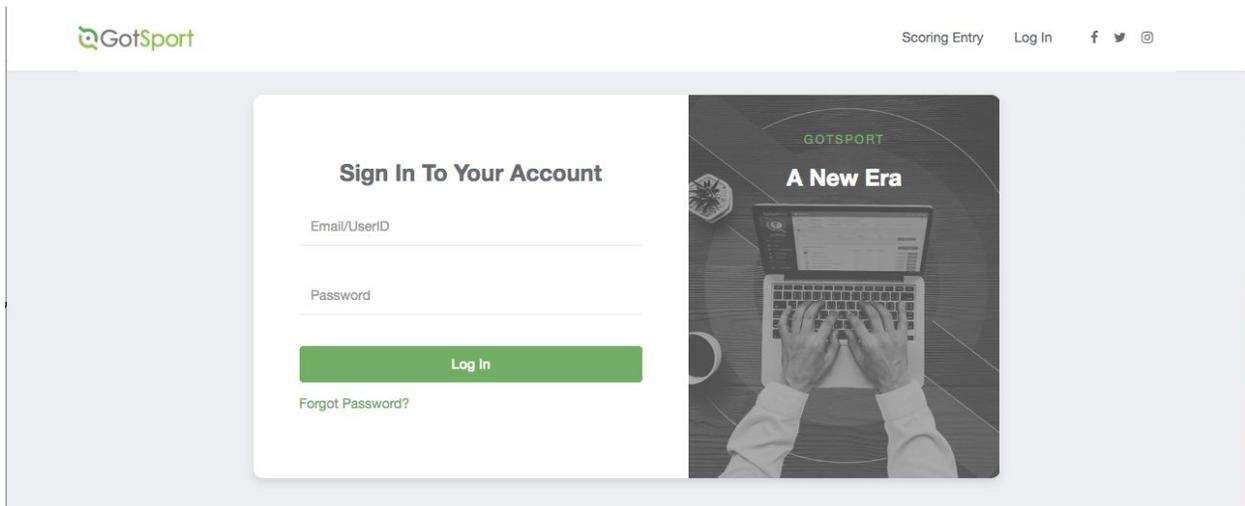
3. Select “Coach” from the dropdown menu by your name.
4. You will follow through the steps showing below to complete. The cost is \$0 but will still take you through a screen showing that. Your registration will not show as complete until you’ve done the following steps.

## **STEP 1: LOG IN AND COMPLETE YOUR PROFILE INFORMATION**

Go to <https://system.gotsport.com> and log in. (bookmark this link!)

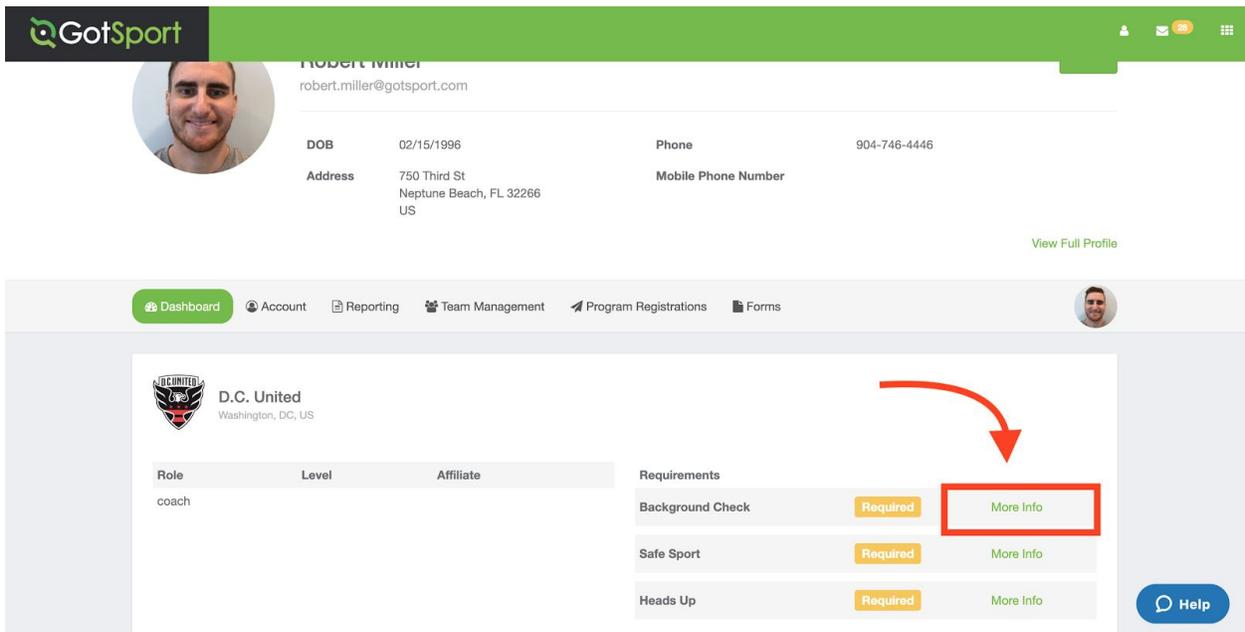
\*Note the new GotSport system will combine all your roles in the club and you will be able to see and manage them all within this one login. You will be able to see your assigned teams, register your kids, etc.

1. PLEASE make sure you upload a head/shoulders ONLY photo for your profile image. They cannot be far away, with hats on, etc. The photo ends up really small on your coaching card and it needs to be recognizable at that size. Think drivers license photo.
2. Complete your other information as thoroughly as possible.

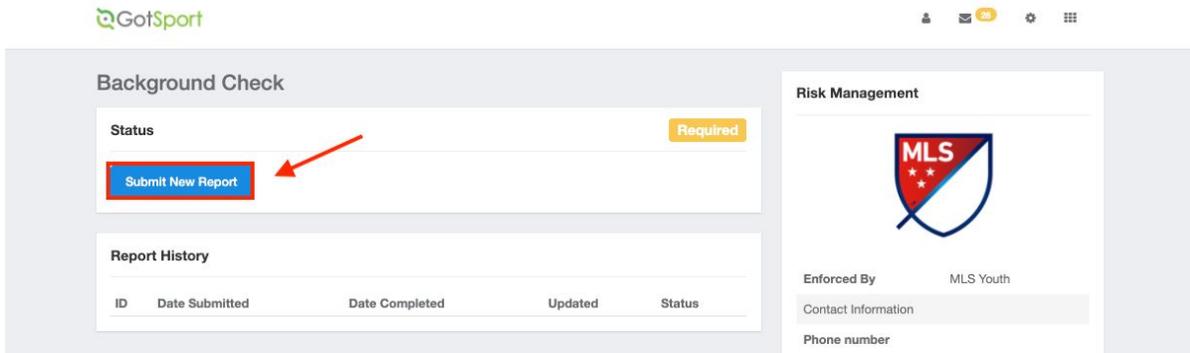


## STEP 2: SUBMIT YOUR BACKGROUND CHECK

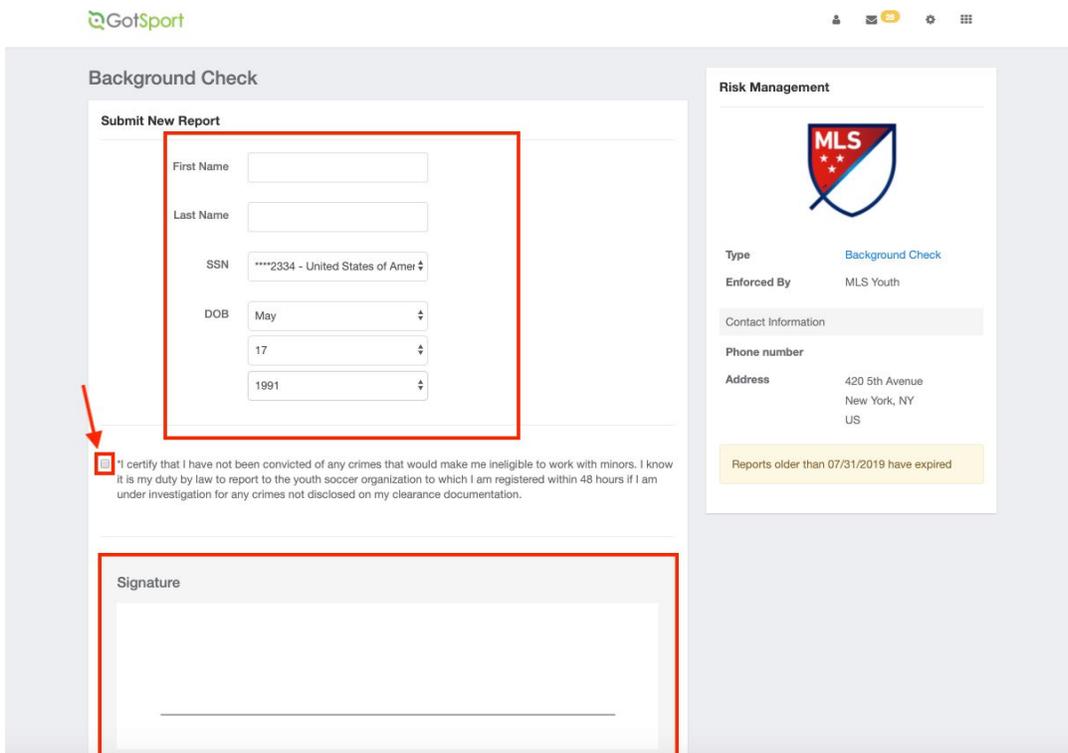
1. Log into your GotSport Account (if you need a assistance [click here](#)) at <https://system.gotsport.com/>
2. Depending on the role you have with your club, the user requirements will consist of either Background Check, Safe Sport, Heads Up Concussion or all three. These User requirements will be located on your account "Dashboard". Click the "More Info" for the respective requirement to continue.

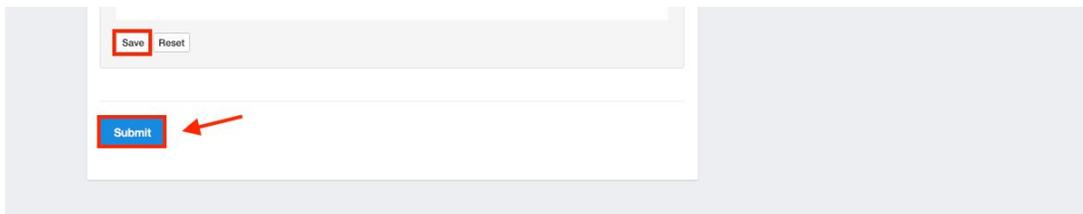


3. Click "Submit New Report".



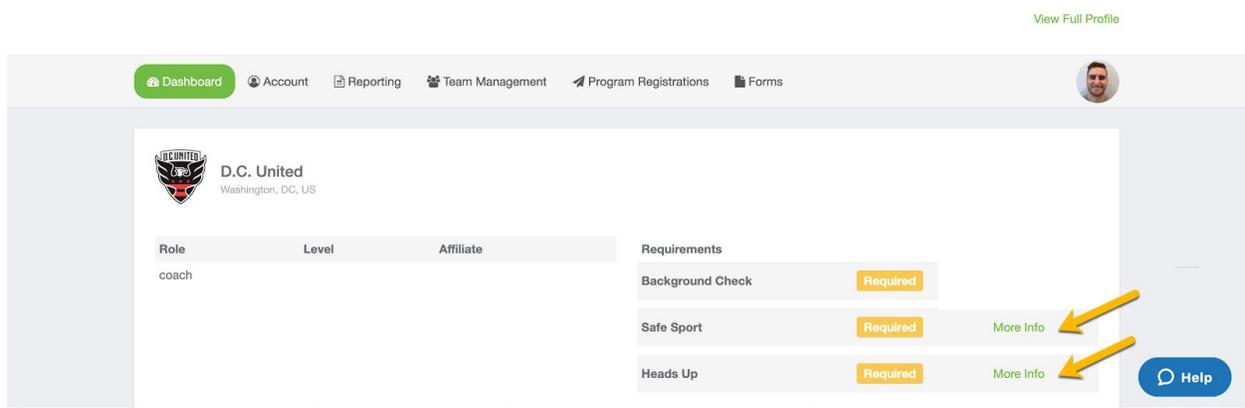
4. Fill out the required information and click the certification checkbox. Sign your name on the signature line (works with mouse or touchscreen) and save your signature. Lastly, click the submit button on the bottom of the page to submit your report. Note: If it asks for a government ID that is a repeat of your SSN





## STEP 3: HEADS UP CONCUSSION TRAINING

This is required every two years. You will find this in the same section as the background check. Click on more info to follow through the process.



## STEP 4: SAFE SPORT CERTIFICATION

This is required every two years. With the new federal mandates, Wyoming Soccer Association will require that ALL volunteers, coaches, referees and managers who are 18 years or older take the required SafeSport training. It takes about 90 minutes, and there are three (3) different modules. Refreshers will be required every two years following the initial training. **YOU are responsible for checking your coaching account to see when you need to re-train for this.**

1. Log into your GotSport Account (if you need a assistance [click here](#)) at <https://system.gotsport.com/>
2. Depending on the role you have with your club, the user requirements will consist of either Background Check, Safe Sport, Heads Up Concussion or all three. These User requirements will be located on your account "Dashboard". Click the "More Info" for the respective requirement to continue.

**GotSport**

**Matt Slack**  
matt.slack@gotsoccer.com

**DOB** 09/29/1992 **Phone**

**Address** 132 Atlantic Blvd  
Jacksonville, 32225  
US **Mobile Phone Number**

View Full Profile

Dashboard Account Reporting Team Management Program Registrations Forms

**Force Soccer Club**  
Blaine, MN, US

Role	Level	Affiliate	Requirements
coach	Select		<p><b>Safe Sport</b> Required <b>More Info</b></p> <p><b>Heads Up</b> Required More Info</p> <p><b>Background Check</b> Required More Info</p>

Help

3. Copy the access code and click "Start Course".

**GotSport**

**Safe Sport**

**Status** Required

**Access Code** YC3E-6P5G-YYIL-CS2M **Start Course**

Already completed this course?

If you have already completed the course or recently completed a refresher, click the Check Records button to lookup a completed record matching your name and email address.

Check Records

**Risk Management**

Enforced By State Association

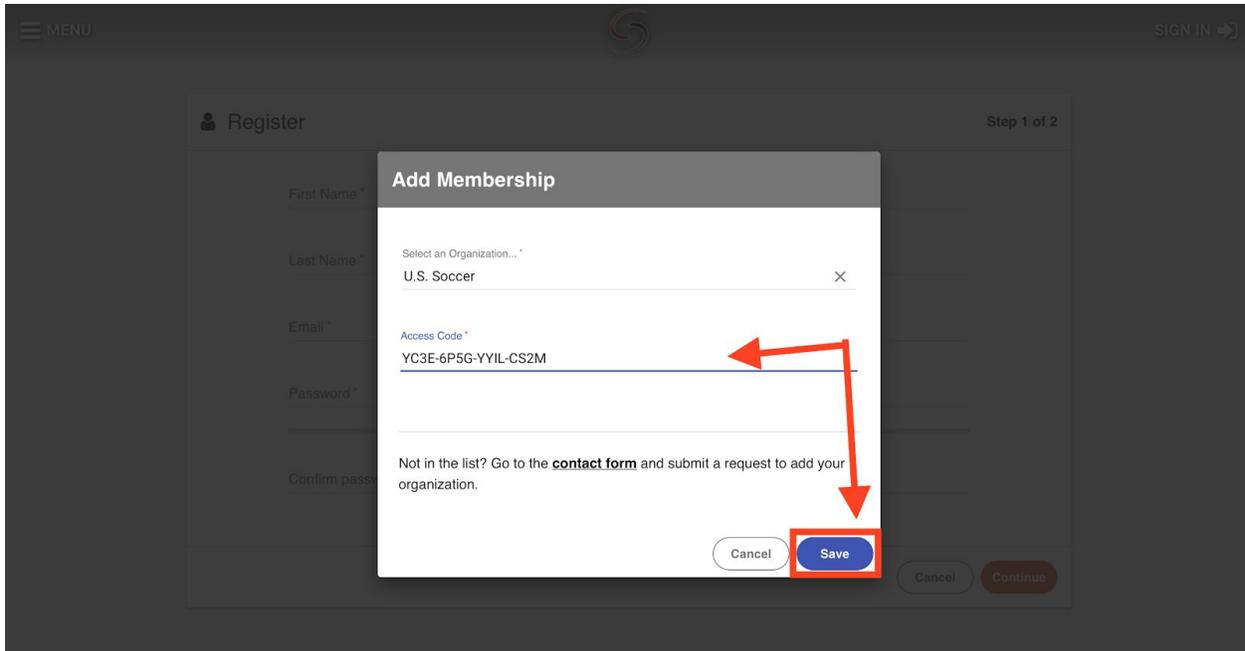
Contact Information

**Phone number** 9047464446

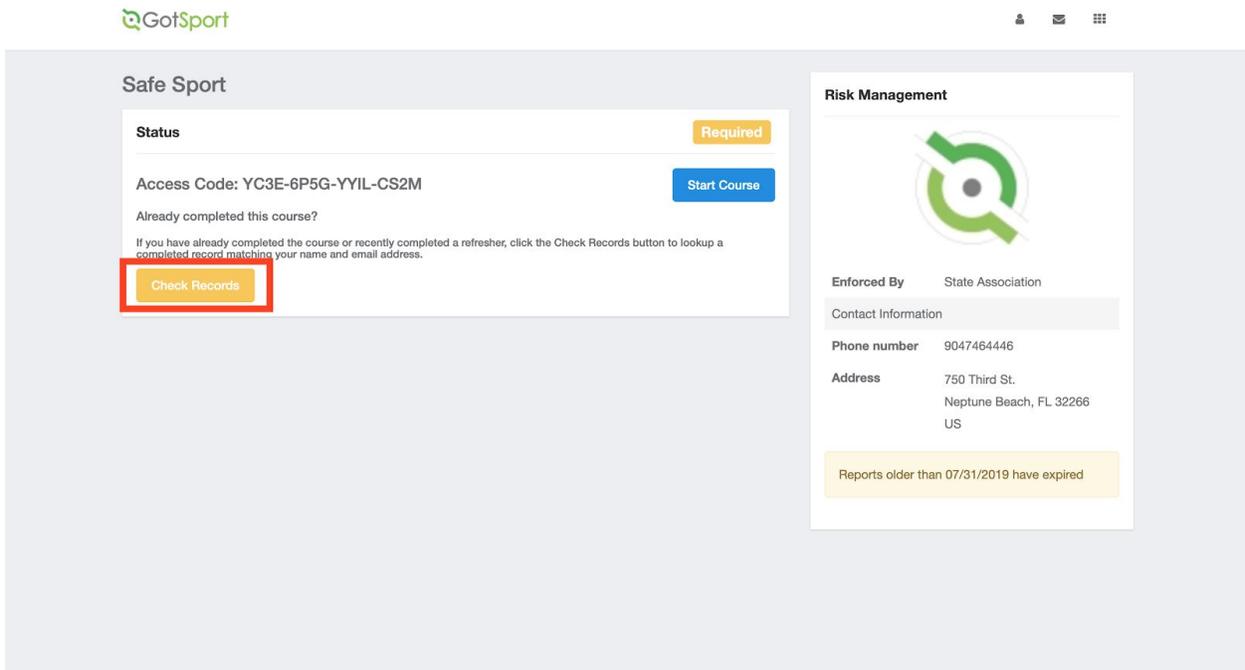
**Address** 750 Third St.  
Neptune Beach, FL 32266  
US

Reports older than 07/31/2019 have expired

4. Paste the access code into the "Access Code" and hit "Save".



## 5. Click "Check Records"



If you know have already taken this recently you can email Lisa to request a copy of your certificate or have her add it to your account:

Lisa Hulshizer, Executive Director of Wyoming State Soccer Association  
[wssa@wyomingsoccer.com](mailto:wssa@wyomingsoccer.com)

**NOTE: Once teams are formed and your background check has cleared your team will be added to THIS account. You no longer have to log into individual team accounts. YOU will be responsible for checking in your team online for each tournament. Before the first tournament you will need to arrange pick up of your team binder with physical rosters, medical releases and laminated player cards that you will need to take with you to each tournament.**